

## CLINICAL TRIAL – FINANCIAL PROCESSES

### Invoices for Institution/ Service Providers

The **Clinical Trial Assistant of CRCO** fills up the **invoice request form** (both for the Institution and Service Providers) based on the Service Completion Certificate received by the **Sponsor\***, and **sends** it to the **Financial Manager's Office** within 3 working days after receipt of Service Completion Certificate.



The **Financial Manager's Office** sends the invoice to the Sponsor and also sends its copy to the **Clinical Trial Assistant of CRCO**.

The **Clinical Trial Assistant of CRCO** keeps an up-to-date record about the issued invoices.



In case of applying Single Contract Model **Financial Manager's Office reports to Clinical Trial Assistant of CRCO** when the payment arrives to the bank account of University of Szeged.

To get to know the CRCO's next step about payment processes in case of Single Contract

Model please check:

„Payment of fees in Single Contract Model” document

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